Financial Services Richard H. Hinds, Chief Financial Officer

SUBJECT:

RESOLUTION NO. 1, FY2009-10 GENERAL FUND MID-YEAR

**BUDGET REVIEW** 

COMMITTEE:

INNOVATION, EFFICIENCY AND GOVERNMENTAL RELATIONS

LINK TO STRATEGIC

FRAMEWORK:

FINANCIAL EFFICIENCY/STABILITY

This resolution recommends budgetary adjustments for the General Fund including:
1) the impact of the annual Florida Education Finance Program (FEFP) Third
Calculation which includes a State funding proration; 2) the changes in market
conditions that affect interest income; and 3) the increase in sale of surplus property.
Changes to specific revenue and appropriation items are described below.

Total revenues are being decreased by (\$30.4) million of which \$29.2 million is a decrease in revenue for McKay Scholarships which has an offsetting appropriation. Revenue decreases include FEFP adjustments, new miscellaneous state/local revenue grants, a decrease in interest based on the latest available information and an increase in anticipated revenue from the sale of surplus property (\$7 million). Major FEFP adjustments are summarized below.

# Major Revenue Adjustments In FEFP

Revenue adjustments include the following items reflected in the Third Calculation of the FEFP, received from the Department of Education in December 2009:

- Decrease of 276 weighted full-time equivalent (FTE) students reported (\$1.0 million).
- Decrease in the Declining Enrollment Supplement of (\$1.0) million since unweighted FTE increased.
- Eliminate McKay Scholarships (\$29.2 million) (offset by an appropriation decrease).
- Increase revenue for a Prior Year Adjustment (\$1.2 million) due primarily to an increase in weighted FTE.
- Increase revenue in other FEFP programs (primarily transportation) by \$1.9 million.
- Decrease in revenue for Categorical Programs by (\$2.7) million which requires an appropriation decrease of (\$2.1) million.
- Decrease in revenue due to a proration to funds available (\$5.0 million). It is important to note the actual proration is approximately (\$7.5) million; however part of the expected proration (\$1.8) million was booked in the second calculation.

# **Major Appropriation Changes**

WE SEE

Major appropriation changes are summarized based upon projections and recommendations to reduce the budget to balance. Based on projections, salaries/fringes are increased, partially due to a shift of non-salary appropriations to salary/fringes. Employee benefits are reduced due to the redesign of the health and life benefits plan previously approved by the Board and a reduction in actual full time employees since budget adoption on September 9, 2009 due to a strict hiring freeze and a movement of students to charter schools. Major changes to non-salary accounts are: 1) a shift to salary/fringes (\$10.4 million) based on school-site discretionary spending decisions, 2) an increase in charter school payments due to an increase of students from an estimated 28,000 to approximately 30,600 students (\$15.6 million) and 3) the elimination of McKay Scholarships which is offset by a revenue reduction (\$28.0 million).

The District has cut nearly \$350 million from the General Fund in the last 18 months. It has become increasingly more difficult to stay true to our guiding principles to protect the classroom and workforce, and maintain annual salaries, while maintaining fiscal viability; however, we believe, to the extent possible, this resolution stays true to those principles. The recommended cuts include the following:

- A mid-year review of all central office budgets to achieve an additional \$2 million reduction. This will reduce central administration nearly 40% from the FY 2007-08 budget level.
- A reduction in the community school budget to fund the cost of their assistant principal and clerk. These funds are available from year-ended, June 30, 2009 rebudgets and will <u>not</u> result in an increase in cost to families attending after-care programs.
- A reduction in <u>non-instructional</u> hourly employees work day by one hour each day. This excludes security monitors.
- Extension of the strict hiring freeze to school sites with only classroom teaching openings to be filled for the remainder of the year.
- Reduction of the health insurance cost from the adopted budget, as a result of fewer employees being hired due to the hiring freeze, some attrition in the over-allocated clerical staff and lower cost for life insurance.
- Reduced costs to schools for coverage of custodial and security staff that work in adult education.

The reserve for Tax Roll Yield is being increased by \$9.72 million in anticipation of lower tax collections. Based upon these recommendations, the total Contingency Reserve will be \$76.2 million or 3.19% of revenue. The Contingency will exceed 3% of revenue for the first time in over a decade. It will be necessary to continue the strict hiring freeze on all open positions and continue to curtail expenditures in the second half of the year to achieve this fund balance.

This resolution reduces both revenues and appropriations by \$30.4 million.

The following details the necessary revenue and appropriation adjustments for your consideration:

# **REVENUE CHANGES**

INCREASE (DECREASE)

1. Decrease **State revenues** due to the following:

\$ (35,930,914)

a. Decrease Florida Education Finance Program (FEFP) as follows:

Decrease of 275.97 weighted FTE	\$ (1,013,965)
Safe Schools	(7,384)
Declining Enrollment Supplement	(959,089)
Reading Allocation	(45,882)
DJJ Supplemental Allocation	(217,223)
Instructional Materials	(446,467)
Transportation	1,983,551
Proration to funds available	(5,031,865)
Prior Year Adjustment	1,185,709
Prior Year Scholarship Adjustment	6,393
McKay Scholarship Adjustment	(29,244,031)
Total	\$ (33,790,253)

b. Decrease Categorical Programs based on confirmation of state reports as follows:

Discretionary Lottery Funds	\$	978,438
School Recognition*	•	(2,076,168)
Class Size Reduction		(1,651,753)
Total	\$	(2,749,483)

<sup>\*</sup>Offsetting appropriation decrease.

- c. Increase Miscellaneous State revenue by \$608,822 (programs identified on page 10 entitled Miscellaneous State Sources).
- 2. Decrease Local revenues as follows:

(1,479,344)

Interest	\$(1,640,000)
Other Miscellaneous Local*	160,656
Total	\$ (1 479 344)

<sup>\*</sup>Requires offsetting appropriations.

3. Increase **Non-Revenue Sources** for the sale of surplus property for sales scheduled to occur prior to June 30, 2010.

7,000,000

NET REVENUE DECREASE

\$ (30,410,258)

# **APPROPRIATION CHANGES**

# INCREASE (DECREASE)

- 1. **Salaries** are projected to decrease below the current budget due \$(16,164,893) primarily to the following:
  - a. Reclassification of \$2,289,721 to hourly/overtime/temporary instructor accounts from non-salary to reflect school-based decisions.
  - b. Increase salaries by \$318,186 in Miscellaneous State and Local grants offset by an increase in revenue.
  - c. Reclassification from the salary account reflected in the Employee Protection Plan (\$5,806,236) to Health Benefits.
  - d. Reclassification of the Advanced Placement budget from the salary account to non-salary (\$4,149,639).
  - e. Reduce salaries by (\$1,736,122) in the School Recognition Program offset by a reduction in revenue.
  - f. Decrease salaries by (\$7,080,803) due primarily to a reduction in teachers from the shift of students in public schools to charter schools.
- 2. Employee benefits are increased due to the following:

4,607,361

- a. Decrease in FICA/Retirement/Workers Compensation by (\$987,504) due to the decrease in salaries noted above.
- b. Increase health benefits by \$5,875,564 based on latest projections. This projection includes an increase of \$5 million that was transferred from the Employee Protection Fund.
- c. Increase Unemployment Compensation costs by \$149,663 based on projections.
- d. Decrease Tuition Reimbursement by (\$430,362) based on projections.
- 3. Increase liability insurance based on actuarial report.

223,721

4. Decrease **energy services** based on projections which reflect positive results of the District's Green Initiative.

(4,545,087)

5. Other **non-salary** accounts will decrease due primarily to the following:

(11,054,676)

- a. **Reclassify** (\$2,760,488) to hourly/overtime/temporary instructors plus related fringe benefits from non-salary to primarily reflect school-based decisions.
- b. Increase in miscellaneous state/local programs by \$161,121 which is offset by an increase in revenue.

# **APPROPRIATION CHANGES (continued)**

- c. Decrease DJJ Supplement by (\$217,223) offset by a decrease in revenue.
- d. Increase appropriations for Charter Schools by \$15,557,627 due to an increase in enrollment of approximately 2,600 students over projected.
- e. Eliminate appropriation for McKay Scholarships (\$27,968,785). The original FTE estimate included 3,500 FTE McKay Scholarships resulting in revenues and appropriations established at \$28.0 million. The Department of Education pays parents directly for student tuition in lieu of payment to the district. However, by law, both the revenue and appropriations must be reported in the District's adopted budget.
- f. Increase non-salary accounts for distribution of Advanced Placement funds (reclassified from a salary account) in the amount of \$5,002,805.
- g. Decrease non-salary by (\$829,733) based on latest projections.

TOTAL	APP	ROPRI	<b>NOITA</b>	<b>CHANGES</b>
IVIAL	~ı	1101111	<b>~              </b>	CHARGE

\$(26,933,574)

# RECOMMENDED REDUCTIONS TO BALANCE

- 1. Reduce non-salary accounts at non-school locations based on \$ (2,000,000) mid-year review and cancel non-essential contracts after review of alignment with strategic plan.
- 2. Reduce Community School rebudgets to cover the cost of (1,800,000) assistant principals and clerks allocated for Community Schools but covered by the District.
- 3. Reduce non-instructional hourly expenditures by reducing hourly employees' hours, excluding security monitors, by one hour a day effective February 15, 2010. (1,200,000)
- 4. Close purchase orders open more than six months with no activity. (800,000)
- 5. Implement a strict hiring freeze immediately and only fill classroom (1,800,000) teaching positions only.
- 6. Reduce school-site budgets by tightly controlling discretionary spending. Require all spending to be approved by Region Superintendents or their designee. (600,000)

# RECOMMENDED REDUCTIONS TO BALANCE (Continued)

INCREASE (DECREASE)

7. Reduce health-related benefit costs due to a reduction in the number of filled full-time positions since budget adoption and lower cost of the life insurance in the new insurance program.

(4,000,000)

8. Transfer allowable security/custodial costs to adult education.

(1,000,000)

TOTAL RECOMMENDED REDUCTIONS TO BALANCE

\$(13,200,000)

### TRANSFERS/RESERVES

1. Increase the Reserve for Tax Roll Yield based on anticipated \$ 9,723,316 reduction in tax collections:

TOTAL INCREASE IN TRANSFERS/RESERVES

\$ 9,723,316

TOTAL DECREASE IN APPROPRIATIONS, TRANSFERS & RESERVES

\$(30,410,258)

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- 1. adopt Resolution No. 1, FY2009-10 General Fund Mid-Year Budget Review, decreasing revenues, appropriations and reserves by (\$30,410,258); and
- 2. adopt the Summary of Revenues and Appropriations (page 7) and the Summary of Appropriations by Function (page 12).

# MIAMI-DADE COUNTY PUBLIC SCHOOLS SUMMARY OF REVENUES AND APPROPRIATIONS GENERAL FUND FY2009-10 RESOLUTION NO. 1

REVENUES & BEGINNING BALANCES	_	ADOPTED BUDGET 9/9/09	 RESOLUTION NO. 1	······································	AMENDED BUDGET 2/10/10
REVENUES Federal State Local	\$	17,349,657 986,963,239 1,424,169,348	\$ (35,930,914) (1,479,344)	\$	17,349,657 951,032,325 1,422,690,004
TOTAL REVENUES	\$	2,428,482,244	\$ (37,410,258)	\$	2,391,071,986
TRANSFERS FROM CAPITAL OUTLAY BEGINNING FUND BALANCE	\$	176,506,832 81,222,679	\$ 	\$	176,506,832 81,222,679
SUBTOTAL REVENUES & BEGINNING BALANCES	\$	2,686,211,755	\$ (37,410,258)	\$	2,648,801,497
NON-REVENUE SOURCES - Other		10,000,000	7,000,000		17,000,000
TOTAL REVENUES & BEGINNING BALANCES	\$	2,696,211,755	\$ (30,410,258)	\$	2,665,801,497
APPROPRIATIONS & RESERVES		enervi Constru			
APPROPRIATIONS					
Salaries Employee Benefits Liability Insurance Purchased Services Energy Services Other Non-Salary	\$	1,567,072,371 546,501,831 5,264,233 308,027,448 79,436,286 123,364,759	\$ (20,514,396) 156,864 223,721 33,443,418 (4,894,265) (48,548,916)	\$	1,546,557,975 546,658,695 5,487,954 341,470,866 74,542,021 74,815,843
TOTAL APPROPRIATIONS	\$	2,629,666,928	\$ (40,133,574)	\$	2,589,533,354
RESERVES & ENDING FUND BALANCE Unreserved - Contingency Designated Reserve - Tax Roll Yield	\$	56,544,827 10,000,000	\$ 9,723,316	\$	56,544,827 19,723,316
TOTAL RESERVES & ENDING FUND BALANCE	\$	66,544,827	\$ 9,723,316	\$	76,268,143
TOTAL APPROPRIATIONS, RESERVES & & ENDING FUND BALANCE	\$	2,696,211,755	\$ (30,410,258)	\$	2,665,801,497

# MIAMI-DADE COUNTY PUBLIC SCHOOLS SUMMARY OF REVENUES AND OTHER SOURCES

#### General Fund FY2009-10

·		ADOPTED BUDGET 9/9/2009	RE	SOLUTION NO. 1		AMENDED BUDGET 2/10/2010
FEDERAL SOURCES						
Impact Aid	\$	10,000	\$	_	\$	10,000
R.O.T.C.	•	2,145,515	Ψ	_	Ψ	2,145,515
Medicaid Reimbursement		13,000,000		_		13,000,000
Federal Through State Community Schools		2,194,142		-		2,194,142
,						
Total Federal	\$	17,349,657	\$	•	\$	17,349,657
STATE SOURCES						
FLORIDA EDUCATION FINANCE PROGRAM:						
Base Funding less FEFP Required Local Effort	\$	151,369,775	\$	(1,013,965)	\$	150,355,810
Safe Schools(B)		10,026,828		(7,384)	·	10,019,444
Supplemental Academic Instruction		116,842,993				116,842,993
ESE Guarantee		133,052,781		•		133,052,781
Declining Enrollment Supplement		2,557,766		(959,089)		1,598,677
Reading Allocation (A)		12,665,032		(45,882)		12,619,150
Merit Award Allocation (MAP)		878,732		(10,002)		878,732
DJJ Supplemental Allocation		661,208		(217,223)		443,985
Instructional Material		27,584,923		(154,218)		27,430,705
Instructional Materials - Adjustments				(292,249)		
Transportation		24,159,168		1,635,554		(292,249)
Transportation - Prior Year Adjustment		24,100,100		347,997		25,794,722
Teachers Lead Programe		4,376,396		341,551		347,997
Proration to State Funds Available		(1,845,665)		(5 035 000)		4,376,396
Proration to Veto		(778,718)		(5,035,000)		(6,880,665)
Prior Year Adjustment		(110,110)		3,135		(775,583)
Prior Year Scholarship Adjustment		-		1,185,709		1,185,709
· · · · · · · · · · · · · · · · · · ·		-		6,393		6,393
McKay Scholarship Adjustment			-	(29,244,031)		(29,244,031)
Sub-Total FEFP	\$	481,551,219	\$	(33,790,253)	\$	447,760,966
OTHER STATE:						
Workforce Development	\$	87,825,793	\$	_	\$	87,825,793
Adults with Disabilities (A)		1,755,584	•	•	*	1,755,584
Performance Based Incentives		1,025,027		_		1,025,027
Voluntary Pre-K (A)		7,951,622		-		7,951,622
CATEGORICAL PROGRAMS:						
Full Service Schools (A)		768.000				769 000
Excellent Teaching (A)		6,303,572		-		768,000
Discretionary Lottery Funds		0,000,012		978,438		6,303,572
School Recognition/Merit (A)		18,411,367		(2,076,168)		978,438
Class Size Reduction		378,934,487				16,335,199
Miscellaneous State				(1,651,753)		377,282,734
wiscenarieous state		2,436,568	-	608,822		3,045,390
Total State	\$	986,963,239	\$	(35,930,914)		951,032,325

<sup>(</sup>A) Revenue for which appropriations equal revenue.

<sup>(</sup>B) Revenue for which appropriations exceed revenue.

# MIAMI-DADE COUNTY PUBLIC SCHOOLS SUMMARY OF REVENUES AND OTHER SOURCES **General Fund**

FY2009-10

	_		ADOPTED FENTATIVE 9/9/2009	RI	ESOLUTION NO. 1		AMENDED BUDGET 2/10/2010
LOCAL SOURCES							
FEFP Required Local Effort Local Discretionary Millage	\$	\$	1,216,285,947 122,298,110	\$	-	\$	1,216,285,947 122,298,110
	Sub - Total _	\$	1,338,584,057	\$		\$	1,338,584,057
Miscellaneous Local:							
Tax Redemptions	\$	£	13,500,000	\$		\$	12 500 000
Rent	4	v	6,190,000	Ψ	-	Φ	13,500,000
Interest			3,000,000		(1,640,000)		6,190,000
Vocational Fees			561,502		(1,040,000)		1,360,000
Post Secondary Fees			3,954,726		-		561,502
Continuing Workforce Fees			163,772		-		3,954,726
Financial Aid Fees			468,000		-		163,772
Community Schools-Contributions (A)			48,540		-		468,000
Community Schools - Internal (A)			16,975,771		-		48,540
Community Schools - Internal (A)			• •		-		16,975,771
Community Schools - Internal (A)			1,328,035		-		1,328,035
Driver Education			4,551,555		-		4,551,555
Fed. Indirect Cost Reimbursement			1,229,270				1,229,270
			13,929,475		-		13,929,475
Universal Services (E-Rate)			8,500,000		-		8,500,000
Misc. School Receipts (A) Food Service Indirect Costs			3,000,000				3,000,000
			3,532,883		277 <del>-</del> .		3,532,883
Other Miscellaneous Local			4,651,762	<del>~-</del>	160,656		4,812,418
	Total Local_\$	\$	1,424,169,348	\$	(1,479,344)	\$	1,422,690,004
TOTA	L REVENUES_\$	\$	2,428,482,244	\$	(37,410,258)	\$	2,391,071,986
TOANCECTIC							
TRANSFERS From Capital Outlay	\$	\$	176,506,832	\$	-	\$	176,506,832
NON-REVENUE SOURCES							
Sale of Surplus Property			10,000,000		7,000,000		17,000,000
FUND BALANCE FROM PRIOR YEAR	•		81,222,679		-		81,222,679
TOTAL REVENUES & OTHER SOURCE	s <u>s</u>	\$	2,696,211,755	\$	(30,410,258)	\$	2,665,801,497

<sup>(</sup>A) Revenue for which appropriations equal revenue.(B) Revenue for which appropriations exceed revenue.

# MIAMI-DADE COUNTY PUBLIC SCHOOLS SUMMARY OF REVENUES AND OTHER SOURCES

General Fund FY2009-10

		ADOPTED BUDGET 9/9/2009	SOLUTION NO. 1	AMENDED BUDGET 2/10/2010
MISCELLANEOUS STATE SOURCES	·			 
CO & DS Withheld for Adm.	\$	145,000	\$ -	\$ 145,000
State License Tax		140,000	_	140,000
Health Service (B)		72,960	-	72.960
SFW Individual Training Account		701,524	-	701,524
FDLRS - Gen Revenue		67,036	-	67,036
SEDNET IDEA Gen Rev		18,018	-	18,018
WLRN-TV Community		-	363,200	363,200
WLRN-FM Community		. <del>-</del>	72,907	72,907
WLRN Friends		-	100,000	100,000
Reduce Speeding		105,000	-	105,000
Collaborative Challenge EKB		=	10,000	10,000
MSE/SFSAS		1,185,601	-	1,185,601
Summer Pre-K		=	62,715	62,715
Section 504 Special Needs		1,429	 	 1,429
TOTAL MISCELLANEOUS STA	TE \$	2,436,568	\$ 608,822	\$ 3,045,390

<sup>(</sup>A) Revenue for which appropriations equal revenue.

<sup>(</sup>B) Revenue for which appropriations exceed revenue.

# MIAMI-DADE COUNTY PUBLIC SCHOOLS SUMMARY OF REVENUES AND OTHER SOURCES

General Fund FY2009-10

		ADOPTED BUDGET 9/9/2009	RE	SOLUTION NO. 1	AMENDED BUDGET 2/10/2010
OTHER MISCELLANEOUS LOCAL SOURCES Fee Supported Pre-K (B) MDCPS Police Reimbursable OT Fingerprinting	\$	4,413,762 - 238,000	\$	- 160,656 -	\$ 4,413,762 160,656 238,000
TOTAL OTHER MISC LOCA	L_\$_	4,651,762	\$	160,656	\$ 4,812,418

<sup>(</sup>A) Revenue for which appropriations equal revenue.

<sup>(</sup>B) Revenue for which appropriations exceed revenue.

# MIAMI-DADE COUNTY PUBLIC SCHOOLS 2009-10 GENERAL FUND BUDGET SUMMARY OF APPROPRIATIONS BY FUNCTION RESOLUTION NO. 1 February 10, 2010

		(m. 11 m. 11	<u> </u>						
				EMPLOYEE	PURCHASED	ENERGY	MATERIALS	CAPITAL	OTHER
		TOTAL	SALARIES	BENEFITS	SERVICES	SERVICES	SUPPLIES	OUTLAY	EXPENSES
FUNCTION		BUDGET	(51XX)	(52XX)	(53XX)	(54XX)	(55XX)	(sexx)	(57XX)
			O						400.4
INSTRUCTIONAL SERVICES SUPPORT SERVICES:	2000	\$ 1,713,042,847	\$ 1,072,169,331	\$ 378,357,348	\$ 218,280,080	\$ 714,464	\$ 40,340,736	\$ 1,206,020	\$ 1,974,868
Pupil Personnel Services	6100	64,007,590	42,700,227	18,499,032	2,696,203	2,967	109,161	•	•
Instructional Media Services	9700	12,313,074	8,719,347	3,311,006	180,681	5,489	35,273	61,278	•
Instruction & Curriculum Development	9300	17,659,917	12,671,247	3,743,890	834,029	958	196,288		120,000
instructional Staff Training	9400	9,862,594	6,594,868	3,223,966	25,821	3,741	14,198		
Instructional Support	9200	27,898,789	19,135,921	7,675,933	770,645	29,663	236,635	49,992	•
Board of Education	7100	7,119,891	3,940,159	1,307,070	1,569,230	29,017	156,728	15,440	102,247
General Administration	7200	5,768,757	4,232,887	1,230,700	189,656	26,596	82,722	•	6,196
School Administration	7300	158,730,875	114,489,254	37,604,404	1,104,285	30,899	2,375,607	401,525	2,724,901
Facilities Acquisition & Construction	7410	t	,	•	•	•	•	•	•
Fiscal Services	7500	12,881,986	7,831,869	2,693,976	349,105	356	49,680	17,000	1,940,000
Central Services	7700	65,882,803	35,006,910	11,927,714	17,384,423	744,286	730,750	3,047	85,673
fransportation Services	7800	71,220,474	42,481,674	16,553,022	3,976,173	5,637.813	2,401,792	20,000	150,000
Operation of Plant	2900	282,182,416	100,076,050	41,348,556	74,436,161	65,712,548	410,445	198,656	•
Maintenance of Plant	8100	106,848,556	55,409,776	18,909,168	19,319,076	1,571,675	11,091,440	542,421	5,000
General Support	8200	1,091,115	708,155	243,712	112,878	•	26,370	•	•
Budget Clearing	8300	,	•	•	•	,	•	'	1
Community Services	9100	29,946,224	20,390,300	5,517,152	242,420	31.549	2,872,034	164,769	728,000
Debt Services	9200	3,075,446		•	٠	,	1	•	3,075,446
Total Instruction & Support Services		\$ 2,589,533,354	\$ 1,546,557,975	\$ 552,146,649	\$ 341,470,866	\$ 74,542,021	\$ 61,129,859	\$ 2,773,653	\$ 10,912,331
Transfers to Other Funds			-						-
Debt Service	9792								
Capital Outlay	9793								
Special Revenue	9794								
Internal Service	9798								
Trust & Agency	66/6								
Total Appropriations & Transfers		2,589,533,354							
Fund Bajance:		-							
Reserved Fund Balance		19,723,316							
Unreserved Fund Balance		56,544,827							
Total Fund Bajance		76,268,143							
Total Appropriations, Transfers		•							
drie fund Balance		\$ 2,000,801,497							